

## Buyer's Checklist

- Obtain an OFFICIAL BANK CHECK sometimes referred to as cashier's or certified check or arrange for a wire transfer to Select Settlement.
- Government issued photo identification will be required at settlement.
- If you are obtaining a mortgage, please provide your lender with a copy of your homeowner's insurance policy and the bill or paid receipt PRIOR TO SETTLEMENT. Be sure that the policy names your mortgage company as the loss payee.
- If you are taking out a mortgage, please contact your lender to review any outstanding conditions of loan approval. We cannot schedule closing without the lender's Clear to Close.
- For a Homeowner's Warranty, contact your agent or <http://www.ahswarranties.com/cb/> for a free quote.
- Please contact the utility companies directly to switch service in/out of your name:
  - National Fuel 1-800-365-3234
  - First Energy / Penelec 1-800-545-7741 or [www.firstenergycorp.com](http://www.firstenergycorp.com)
- For telephone and cable service:
  - Verizon: (800) 837-4966 or [www.verizon.com](http://www.verizon.com)
  - Time Warner Cable: 1-877-772-2253
  - Direct TV: 1-800-531-5000
- Water service may be provided by Erie Water Works or your township/municipality.
  - Erie Water Works: 1-814-870-8000
  - A water certification is ordered prior to closing as part of the real estate transaction
  - You may need to contact the Township/Municipality regarding water, sewer, & trash removal
- Contact the Postal Service at 1-800-ASK-USPS or visit [www.usps.com](http://www.usps.com) to change your address
- Make arrangements with your realtor for a "pre-settlement walk through".
- If you are not planning to attend settlement, please contact your agent and Select Settlement immediately!
- Any Power of Attorney being used must be approved by your Mortgage Company and Select Settlement PRIOR TO SETTLEMENT. The original must be at settlement.
- Post-Closing: Update your driver's license online at [www.dmv.state.pa.us](http://www.dmv.state.pa.us)

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